

DANIELLE RAE KELLETT

Campus Address (until Dec. 15, 1999)

232 Lincoln Quad
Terre Haute, IN 47809
812-237-6370
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Permanent Home Address

5851 E. Devonald Ave.
Terre Haute, IN 47805
812-466-3273
dkellett@iquest.net

OBJECTIVE: To obtain a full-time position related to sales or marketing.

EDUCATION: **INDIANA STATE UNIVERSITY**, Terre Haute, IN
Bachelor of Science, December 1999 GPA: 3.4/4.0
Major: Business Administration GPA: 3.5/4.0
Minor: Accounting GPA: 3.0/4.0

WORK EXPERIENCE: Citizens Bank of Western Indiana, Summer 1994, full-time
Processed Consumer loans
Researched customer credit history
Typed letters, filed loan applications
Answered telephone inquiries

HONORS AND ACTIVITIES:

Mortar Board, National College Senior Honor Society, Spring, 1999
Blue Key, National Honors Fraternity, Spring 1999
Delta Gamma Sorority, Spring 1997, Treasurer, Spring and
Fall, 1999; Crew member, Fall 1998
Delta Sigma Pi, Professional Business Fraternity, Fall 1996,
Treasurer, Spring and Fall, 1998; Historian, Fall 1997
Alpha Lambda Delta, Freshmen Honors Fraternity, Spring, 1997
Dean's List, Spring 1999; Spring 1997
Myra Zoan Diehl Memorial Scholarship, 1995-99
John and Jennie Figg Scholarship, Spring 1998

SKILLS: Computer programs: Windows 97, Microsoft Office and
Powerpoint

VOLUNTEER ACTIVITIES:

Jr./Sr. High School Sunday school teacher
Southwood Health Care Center: activities
Adopt-a-highway
Light House Mission
Salvation Army
American Cancer Society – Relay for Life

REFERENCES:

Dr. Thomas Harris, Professor of Accounting, Indiana State University, Terre Haute, IN
47809, 812-237-2005.
Mr. Ed Jukes, Senior VP, Terre Haute First National Bank, Terre Haute, IN 47807,
812-238-6000.
Dr. John T. Thomas, Pastor, Maple Avenue United Methodist, 1203 Maple Avenue,
Terre Haute, IN 47804, 812-232-7263.